

# ELECTRONIC NOTICE OF MEETING FOR GENERAL SHAREHOLDERS' MEETINGS (e-notice)

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Mercialys offers shareholders holding shares in direct registered form the possibility of using the "e-notice" service free of charge.

You can subscribe to the e-notice service at any time <sup>(\*)</sup>.

## General Shareholders' Meeting e-notices are **SIMPLE, USEFUL, SECURE and COST-EFFECTIVE**

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You will automatically be e-mailed a notice of meeting containing:

- the date, the time and the location of the General Shareholders' Meeting,
- a direct link to the PLANETSHARES website,

You have to log with your credentials to access to the website.

On PLANETSHARES' home page, by clicking on "**Take part in vote**", you will be redirected to the VOTACCESS secure platform where you will be able to :

- obtain access to all documents related to the General Shareholders' Meeting,
- request an attendance card to attend the General Shareholders' Meeting which can be edited,
- vote on the resolutions,
- give proxy to the Chairman of the Meeting or to any other natural person or legal entity of your choice, irrespective of whether he/she/it is a shareholder,
- revoke or appoint a new representative.

## Wait no longer - Register now!

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(\*) To be considered, registrations for the e-notice service must reach Uptevia no later than 35 days prior to the date of the General Shareholders' Meeting

# Registering for this service is **SIMPLE** and **QUICK**

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## 1 - Connect

Click on the link below to access PLANETSHARES, a secure site provided by Uptevia (*account manager*) to directly registered shareholders:

<https://planetshares.uptevia.pro.fr>

## 2 - Log in

Enter the **usual login credentials** (*username - access code*) you use to access your registered account, which have been printed for your convenience on the documents sent to you by Uptevia and enter your password.

## 3 - Click on "Activate e-services"

Enter or confirm your e-mail address and click to subscribe to the e-notice service and receive all notices for the upcoming General Shareholders' Meeting by e-mail. It's that easy!

On that same screen, you can also manage your subscriptions to e-services, opt for paperless services to stop receiving any documents by post (*portfolio statements, transaction notices, credit notices...*). You will receive by email a notification provision through in PLANETSHARES in regard to electronical documents.

**We are counting on you to help us protect the  
environment and fulfil our ecological responsibilities.**

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***Need information or have any questions? Feel free to contact:***

*Uptevia  
Shareholder Relations  
Grands Moulins de Pantin - 9, Rue du Débarcadère - 93761 PANTIN Cedex FRANCE  
Phone: +33 (0) 1 40 14 31 00 (standard rates apply)  
Monday through Friday from 8:45 AM to 6 PM  
<https://planetshares.uptevia.pro.fr> (contact form)*